

MEETING OF THE CITY OF RUSHVILLE, INDIANA BOARD OF PUBLIC WORKS AND SAFETY

NOVEMBER 16, 2021

5:30 P.M.

CALL TO ORDER: The Board of Public Works and Safety of the City of Rushville met on the above date and time at 330 North Main Suite 200 Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

ROLL CALL: Gary Cameron, Brad Berkemeier, Phil King, and John Pavey answered roll call. Also present was City Attorney, Tracy Newhouse.

MINUTES: Cameron moved to approve the minutes of the November 2, 2021 meeting as presented. Berkemeier seconded the motion. Motion carried.

MAYOR'S REPORT: None.

CLERK-TREASURER'S REPORT: Clerk-Treasurer Copley reminded the Department Heads that they need to pay special attention to their appropriation reports because it is getting near the end of the year and line items are getting very tight.

DEPARTMENT HEAD REPORTS:

Fire – Chief Munson reported that the new medic is working out very well.

Park – Director Burklow reported that the concrete pad for the pergola at CJD Park is completed.

Street – Commissioner Miller informed the Board that they have begun picking up leaves. They discovered that the frame on the leaf vac is cracked. They should have it repaired by Thursday.

Zoning & Planning – Deputy Director Clark-Orusa said there will be Planning Commission and BZA meetings tomorrow.

Animal Control – Director Hanna reported that her new employee, Malorie Poe is doing very well.

Julie Moffett, from Channel 13 has chosen to do a segment on the animal shelter. There will be short segments all this week.

Saturday the shelter will be participating in Pup & Paws at the Indianapolis hockey game.

CITIZENS'S CONCERNS/COMMENTS: None.

UNFINISHED BUSINESS:

1. **Personnel Policy/Handbook** –We have a meeting coming up on the final draft.
2. **Achieve your Degree Program Agreement** – Newhouse will put together an agreement.

NEW BUSINESS:

1. **Monthly Project Claims:** Cameron moved to approve the claims as presented. Pavey seconded the motion. Motion carried.
 - CCMG = \$3,883.50
 - Hunt Road = \$5,657.25
 - Morgan Street Trail Bike & Pedestrian \$14,095.00
 - Sign & Post Replacement Grant = \$4,026.00
 - ARP = Total +\$196,337.50 = Globe - \$119,619.00; Schutte - \$76,718.50
2. **Hospital Tree Removal Request** – Mayor Pavey said the hospital has requested that we remove the trees in front of the Hospital Foundation because they are growing under the new sidewalk and causing damage. Pavey said we need to find out how big the trees will get. Then we can come up with a policy. The State put in the sidewalk and trees. Cameron moved to table for review. Berkemeier seconded the motion. Motion carried.
3. **Fire Rescue Short-Term Disability Case #2021-5** – Chief Munson reported that therapy is going good for Case #2021-5 and he will return to work November 25th with some restrictions that they can work with.
4. **Police Department Education Reimbursement** – Berkemeier moved to approve the reimbursement as presented. King seconded the motion. Motion carried.
5. **Police Department Approval to Start New Hire Process** – Chief Tucker asked permission to start the hiring process to replace Todd Click who is retiring December 31. Cameron moved to approve the request to start the hiring process. Berkemeier seconded the motion. Motion carried.
6. **Park Department Assistant Director** – Director Burklow sent an email regarding promoting Zack Goodwin to assistant park director. He also sent a copy of the job description. Pavey said he would like to change the format suggested by King. Copley said she read in the park minutes that Burklow was requesting a salary of \$37,000.00. She said the last assistant was paid \$32,644.00. Our current salary ordinance calls for a salary of \$33,296.12. Burklow said there is enough money in his budget to cover the cost. He also noted that the park minutes were incorrect and the salary requested was \$37,500.00. Pavey moved to approve the promotion with a salary of \$37,500.00. Berkemeier seconded the motion. Motion carried.
7. **Street Department:**

- **Design Intersection 15th & Sexton - \$29,400.00** – Cameron moved to approve the design to close off the angled street. King seconded the motion. Motion carried.
 - **F & V Increased Engineering Fees Morgan Street Trail Des #1902776 \$48,020.00** -Berkemeier made a motion to approve the increase in engineering fees. Pavey seconded the motion. Motion carried.
8. **CCMG Award Resolution 2021-38 Authorizing Execution on Indot Agreement** – Mayor Pavey said the City is being awarded \$664,275.00 for the final phase of East 8th Street and to mill and resurface some areas. Cameron moved to have Newhouse develop a document giving the Mayor authority to sign approving the Indot project. Berkemeier seconded the motion. Motion carried.

COVID-19 UPDATE: Mayor Pavey said this is becoming confusing. Some days it is better then the next it is not as positive.

ITEMS NOT KNOWN IN ADVANCE: None.

ADJOURN: There was nothing more to come before the Board; Cameron moved to adjourn. Berkemeier seconded the motion. The meeting adjourned at 5:55 p.m.